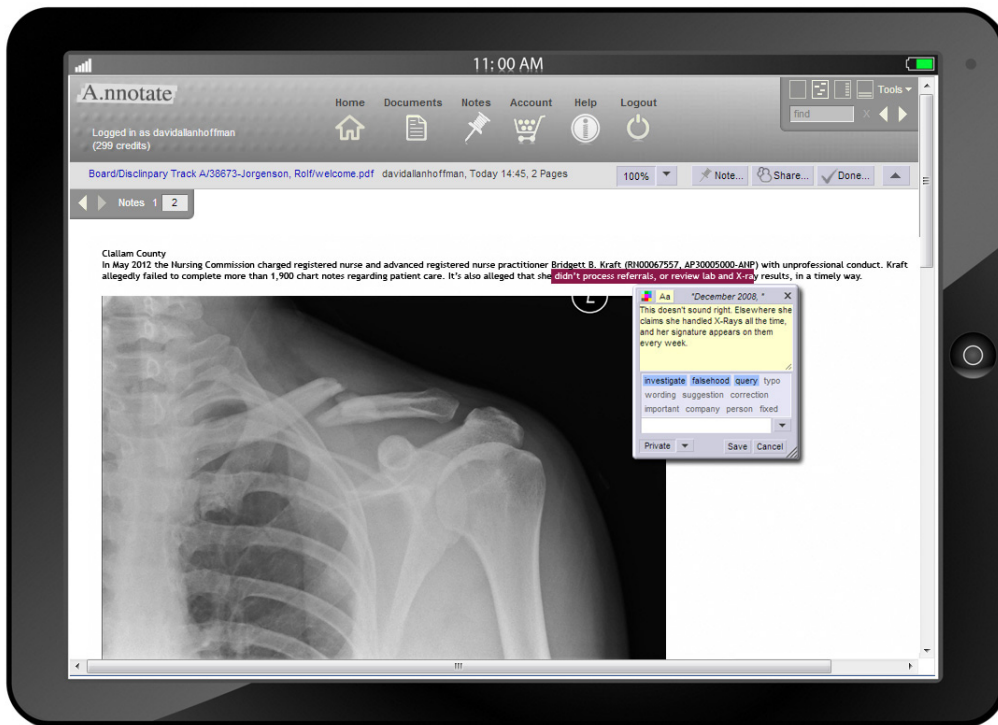# BIG PICTURE
software
™

cloudDocs ANNOTATE

Secure documents with your comments saved in the cloud!

Free your organization from the drudgery of **Board document management**, by using Big Picture's Annotate *cloudDocs*. Instead of mailing out discs, which is slow and unsecure, now you can safely manage your secure documents in the Cloud.

Rock solid security, easy-to-use interface, compatible with laptops, tablets, and phones.

Document Repository

Gives board members access to up-to-the-minute documents in a secure online environment.

- Upload PDF and Word documents to folders
- Auto email notifications to members
- View documents in a browser
- Support for iOS, Android, Mac, and Windows
- Easy access on Internet with email and password
- Manage hierarchies of folders and documents

Easy Note-Taking Annotations

The intuitive interface allows any permitted user easy access to safely store notes, questions, and comments in the Cloud.

- Add annotations to text or images
- Tag notes with keywords
- View notes outside of documents
- Organize notes with tags and descriptions
- Highlight, strikethrough, insert annotations

Security

Know that your confidential documents are stored via encrypted connections.

- Search and access annotations from outside the document
- Documents don't reside on workstation machines - no worries about device theft!
- Cloud-based Software As A Service (SAAS) frees boards from server and hosting management

Contact us to learn more about this new software and for a **free demo**!